### **Student Blogging Guidelines**

As a student blogger, you are expected to follow these blogging guidelines below. Use the questions in *italics* to help you decide what is appropriate to post on your blog.

## 1. Only post things that you would want everyone (in school, at home, in other countries) to know.

Ask yourself: Is this something I want everyone to see?

#### 2. Do not share personal information.

Ask yourself: Could someone find me (in real life) based on this information?

#### 3. Think before you post.

Ask yourself: What could be the consequences of this post?

#### 4. Know who you're communicating with.

Ask yourself: Who is going to look at this, and how are they going to interpret my words?

#### 5. Consider your audience and that you're representing AIS.

Ask yourself: Do I have a good reason/purpose to do this?

#### 6. Know how to give constructive feedback.

Ask yourself: What will I cause by writing this post?

#### 7. Treat other people the way you want to be treated.

Ask yourself: Would I want someone to say this to me?

#### 8. Use appropriate language and proper grammar and spelling.

Ask yourself: Would I want this post to be graded for proper grammar and spelling?

#### 9. Only post information that you can verify is true (no gossiping).

Ask yourself: Is this inappropriate, immature or bullying?

# 10. Anytime you use media from another source, be sure to properly cite the creator of the original work.

Ask yourself: Who is the original creator of this work?

### **Commenting Guidelines**

As a blogger, you will be commenting on other people's work regularly. Good comments:

- are constructive, but not hurtful;
- consider the author and the purpose of the post;
- are always related to the content of the post;
- include personal connections to what the author wrote;
- answer a question, or add meaningful information to the content topic;
- follow the writing process. Comments are a published piece of writing.